



Corporate Event Information

The Minnesota Horse and Hunt Club (MHHC), with its' warm log exteriors sits on 680 acres of meadows, woods and water. We provide a comfortable, rustic setting for business meetings, corporate events, client and employee appreciation.

What we have...

World-Class Credentials

- The largest sporting clays venues in the nation
- Top ranked championship courses
- Host of the World Fitasc in 2006, National Sporting Clays Championships, and the US Open Sporting Clays Championships
- Host of the US Pheasant Open Championship

Outdoor Fun

- Five state-of-the-art automated sporting clays courses
- Trap, Skeet, Duck Tower and 5-Stand sporting clay courses
- Shooting instruction by highly skilled professionals
- Rifle and pistol range – gun club members only
- Bird hunting on our licensed preserve – hunt club members only
- Outdoor Pavilion and tent areas for groups of all sizes

Indoor Comforts

- Full food and beverage services
- Log restaurant and clubhouse nestled in a scenic environment overlooking the marsh
- Log cabins available from 2 to 18 guests
- Cobblestone patio and fire pit that is a perfect gathering point for any event

Discounts

- Gun club members receive a 30% discount off lodging facilities
- Hunt club members receive a 50% discount on banquet room rental and a 30% discount on lodging facilities
- Groups of 51 or more people receive discounted event rates for sporting clays

How to book an event...

- Make a non-refundable deposit for event rental space
- Sign, date and fax the last page of this document to 952-447-2278. This guarantees the date and the rental fee. This document will be signed, dated and faxed back to you as your copy of the contract.

Shooting Events:

Shooting events are categorized by attendance numbers. Groups of 50 people or less are charged member rates if applicable or non-member public rates.

Sporting clays and bird hunting events may require advance deposits depending on the size of the group.

Lodging Events

The Lodges can be used for smaller events and business meeting. Non-refundable \$100 per night deposit is required to reserve the Hunter's Lodge. A \$50 per night non-refundable deposit is required to rent any of the Nature's Inn Suites. The balance is due upon check-in.

CORPORATE EVENT TIMELINE

UPON CONFIRMATION	<i>Room rental cost paid as non-refundable deposit/Sign Contract</i>
90 DAYS PRIOR TO EVENT	<i>Complimentary tasting if desired</i>
30 DAYS PRIOR TO EVENT	<i>50 Percent estimate of bill due</i>
14 DAYS PRIOR TO EVENT	<i>Guest count guarantee is due</i>
POST EVENT	<i>Invoice balance is due upon receipt</i>

GUARANTEES:

Please contact the Event Sales Executive with your final guest count 7 - 10 days prior to the event. A guaranteed count is the number of guests you guarantee to pay MHC and may not be lowered once submitted. If a guaranteed count is not received, the original count will be used as the guarantee number. MHC prepares for a 10% meal overage in the event that more guests arrive than the guaranteed number. In this case MHC will charge for the additional guests.

MENU SELECTION:

Menu selections should be finalized 3 weeks prior to the event date. Groups of 14 people or less may order off our restaurant menus.

Groups 15 to 28 people may opt to either use the Banquet menu selections or have a limited menu created which allows 3-4 choices off of our dinner menu.

Banquet menus are required for groups of 29 people or more. If you desire choices other than what is on the menus, our Executive Chef and Event Sales Executive will assist you in planning the menu details.

Food and beverage prices are based on market prices and cannot be guaranteed until 60 days prior to the event.

MHC liability insurance and MN Department of Health regulations do not permit guests or groups to bring in their own food, alcoholic or non-alcoholic beverages for an event unless it is being held in the lodging units. Dinner and appetizer buffets will be let out for approximately 1-1/2 hours. In addition MN State Health codes as well as our liability insurance, does not permit guests to remove MHC food or beverages from the property.

Complimentary tasting:

Once the event is booked, MHC will arrange a complimentary tasting appointment to sample 2 – 3 entrees to assist you in the menu decision process if desired.

BEVERAGE SERVICE:

As the host, you are accountable for the behavior of your guests.

All alcoholic and non-alcoholic beverages must be purchased and served through MHC.

In accordance with MN State Statutes, no one under the age of 21 is permitted to consume alcohol. MHC is required to request proper identification and reserves the right to prosecute minors for attempting to purchase alcohol. In addition, any adult attempting to distribute alcohol to a minor is subject to prosecution and ejection from the event.

MHHC reserves the right to refuse alcoholic service to any person or persons. In addition, MN Statutes require that anyone who appears intoxicated will not be served. Any belligerent or inappropriate behavior is subject to prosecution and ejection from the event.

In an effort to manage the situation, the staff may ask any individual to slow down or stop drinking, ask for cooperation from other guests, cease serving to a particular group, ask problem individuals to leave, close the bar, halt the party and call the police.

Any guest who appears to be intoxicated may be asked to surrender his or her car keys to MHHC personnel or a sober friend. Such individuals will then be driven home by a sober friend or transported home in a cab at his or her expense. If the guest refuses these actions, the police will be called. Any expenses we incur as a result of this situation will be added to the host's bill.

The consumption of alcohol prior to a shooting event or on the shooting grounds is strictly prohibited.

BANQUET FUNCTION ROOMS AND SPACES:

MHHC reserves the right to substitute banquet rooms should the projected attendance fall below the original estimate. Set-up times will vary depending on usage of the space prior to the event. Set-up times can begin as early as 8:30 AM and should be pre-arranged with MHHC.

MHHC provides complimentary white tablecloths and a selection of napkin choices for events. Indoor meals can be served plated or buffet style depending on the party size.

All Pavilion meals are set-up banquet style. Picnic tables with benches and plastic place settings are provided for Pavilion events. Guests may rent tables, chairs, china and glassware if desired.

Tablecloths and linen napkins can be substituted for \$5.00 per table of ten.

MHHC will provide skirting at \$23.00 per 8-foot table sections.

MUSIC AND AUDIO VISUAL SYSTEMS:

The Buck Room, Fireside Room and the Saloon has a sound system, which can be heard in each individual space as well as collectively. A 5 disc CD player is available to use in these spaces at no charge. A DVD player is available in the Saloon at no charge.

A podium, cordless microphone, speaker and corded microphone, additional DVD players and a Pavilion 5 disc CD player can be rented through MHHC. The Pavilion and Saloon is wired to accommodate live music as well.

SERVICE CHARGES AND TAXES:

MN Statutes Section 177.23, subdivision 9 requires MHHC to inform you that a service charge will be applied to the event and is the property of the MHHC management. MHHC charges a 19% service charge to all events and has full discretion as to its use and distribution.

6.5% sales tax is charged on all food and rentals. 9% sales tax is charged for alcoholic beverages.

Gratuities are not expected and are left entirely up to the guests' discretion.

DECORATING, DELIVERIES AND STORAGE:

When planning your decorations please use the following guidelines:

- Candles and flames must be enclosed
- Signs and banner may be used but must be approved
- Glitter and confetti are not permitted
- Birdseed is permitted for outside ceremonies
- All early deliveries must be pre-arranged and clearly labeled
- The event host is responsible for arranging all property removal and shipping.

BONFIRES:

MHHC has a fire pit on the main grounds as well as several bonfire pits located near the lodging buildings. Bonfires and S'Mores can be arranged for a fee by the MHHC staff with advanced notice.

HAY RIDE SERVICES:

MHHC can arrange carriage, sleigh and hay wagon rides for your event through a local provider. A five-hour cancellation notice prior to the event is required.

CLEAN-UP, LOST ITEMS, DAMMAGE REPAIR:

MHHC reserves the right to charge appropriate clean up and/or damage repair fees caused by the event guests, performers or set-up/tear down persons. The party host will assume responsibility for these fees, which will be billed to them by MHHC.

MHHC will not assume as responsibility for the loss or damage of any merchandise, equipment or articles left on the premises before, during or after the event.

OPERATIONS:

MHHC reserves the right to operate its business when events are held here.

MHHC reserves the right to refurbish remodel and re-landscape any or all of its property at any time without prior notice as it sees fit to benefit members and guests.

MHHC and its employees are not liable for any acts of God, including but not limited to weather, fire, medical, sickness, faulty equipment beyond its control or acts of suppliers associated with your events

Agreed and Accepted by:

Client Name	Client Signature	Date
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Date of event	MHHC Authorizing Agent	Date
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Updated 1/18/08



2009

WEDDING AND SPECIAL EVENT RENTAL

INDIVIDUAL ROOM RENTALS

PORCH: <i>no food minimum</i>	560 sq ft	Seats: 18 - 20	\$50.00
FIRESIDE ROOM:	961 sq ft	Seats: 50	\$300.00
BUCK ROOM:	936 sq ft	Seats: 90	\$300.00
SALOON & PORCH:	1010 sq ft	Seats: 80 - 100	\$400.00
PAVILION: <i>Banquet Buffet</i>	3200 sq ft	Seats 100 - 200	\$700.00
<i>Outside Ceremony Pew Style Set-up-podium, riser, table</i>		Seats up to 300	\$175.00
TENT RENTAL: <i>can accommodate 350+ including Pavilion</i>			Varies
FOOD MINIMUM: <i>per room</i>			\$1500.00
BAR SET-UP:			\$100.00
BARTENDER FEE:			\$150.00

MULTI-ROOM PACKAGE RENTAL

INDOORS: BUCK/FIRESIDE ROOMS:	Seats: 140 max.	\$600.00
PAVILION, BUCK & FIRESIDE ROOMS:		\$1300.00
FOOD MINIMUM FOR EITHER PACKAGE:		\$4,500.00
BUCK, FIRESIDE, SALOON, PAVILION		\$1700.00

MISCELLANEOUS CHARGES

SECURITY: <i>1 Security guard is required per 100 people</i>	\$195.00
BONFIRE:	\$50.00
DANCE FLOOR: <i>minimum initial cost: 10'x10'</i>	\$250.00
LINENS AND SKIRTING: <i>depends on what is chosen</i>	varies

*A 19 percent service fee is added to total invoice and all appropriate taxes.
Prices are subject to change and are not finalized until 30 days prior to your event.*



CARRIAGE RIDE SERVICES

RENTAL FEE'S
\$295 FIRST HOUR
\$175 SUBSEQUENT HOURLY RATE

CARRIAGE COLOR: *Maroon w/Red Velvet Seating*

INCLEMENT WEATHER: *Has roll-top roof or will use rubber wheels vs. wooden if
off-pavement use*

CAPACITY: *4-6 Adults*

GROUP WAGON COLOR: *Natural Wood w/facing bench seating*

CAPACITY: *15-20 Adults/Children*

HORSE BREED: *Percheron*

HORSE COLOR CHOICES: *White Dappled or Black*

DEPOSIT: *None from H&H*

CANCELLATION POLICY: *At least 5 hours prior to the event start time*

DRIVER & FOOTMAN ATTIRE: *Black Pants & White Shirt*

AVAILABLE FOR NIGHT RIDES ALSO.

HORSE DECORATION: *Plumes, Tulle, and Bows etc. to be provided by rental party*

HORSE TAIL BRAIDING: *Must be specified w/n 24hrs. of event*

CARRIAGE DECORATION: *Must be provided by rental party and pre-approved by Driver*

SIGNAGE: *Just Married Signage available upon request*

*Additional or alternate signage and attachment must be pre-approved by Driver
Decoration of Horse & Carriage is done ½ hour prior to start time*



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